

# Practical Information Note

## International Sport Seminar

### “Why Does European Sport Need Skilled and Competent Coaches?”

Zagreb, 27 – 28 February 2020

Hilton Garden Inn Hotel, Radnička cesta 21

## 1. General Information

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The Croatian Presidency of the Council of the EU is pleased to host the International Sport Seminar “Why Does European Sport Need Skilled and Competent Coaches?” on 27 and 28 February 2020 in Zagreb.

This Practical Information Note provides useful information regarding your preparations for the event, as well as your stay in Zagreb.

The information provided in this Note may be subject to change and will be updated accordingly as necessary.

### 1.1. Venue

The Seminar “Why Does European Sport Need Skilled and Competent Coaches?” will take place at the Hilton Garden Inn Hotel – Radnička cesta 21, Zagreb. (This venue is fully wheelchair accessible).

The Hilton Garden Inn Hotel is located in the wider city centre. The venue's meeting facilities are located on the 8<sup>th</sup> floor.





More information on the venue can be found at: <https://www.hilton.com/en/hotels/zagpagi-hilton-garden-inn-zagreb-radnicka/>.

## 1.2. Entrance for Delegates

Delegates can enter the venue by the main entrance to the hotel, which can be reached from Radnička cesta 21.

Conference rooms are located on 8<sup>th</sup> floor and are accessible by elevators following the main entrance.

## 1.3. Security

The necessary security measures will be undertaken by the relevant Croatian authorities.

For security reasons, a valid accreditation badge must be worn visibly at all times. Please note that only badge holders can access the meeting venue and other official programme venues. If you lose your badge, please send an e-mail to: [accreditation2020@mvep.hr](mailto:accreditation2020@mvep.hr).

## 1.4. Facilities and Services at the Meeting Venue

Free, high-quality wireless internet access is available throughout the venue; passwords will be provided at the venue. There will be several working areas for delegations to use during the event.

## 2. Accreditation

Please send an e-mail to [accreditation2020@mvep.hr](mailto:accreditation2020@mvep.hr).



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The e-mail should contain your personal details (name, e-mail address and contact number) and the name of the event (International Sport Seminar “Why Does European Sport Need Skilled and Competent Coaches?”).

Afterwards you will receive an e-mail from the accreditation system including a registration link. Please follow the link in order to register for the seminar. Participants are encouraged to register as soon as possible and indicate their travel information.

Please bear in mind that all delegation members should **register no later than 13 February 2020**.

Please note that the meeting venue and other official programme venues are accessible only to accredited delegates. All personal information provided during accreditation will be processed in accordance with the General Data Protection Regulation (GDPR).

In case of any additional queries regarding the accreditation procedure or any last minute changes, please send an e-mail to: [accreditation2020@mvep.hr](mailto:accreditation2020@mvep.hr).

## 2.1. Badges

Accreditation badges will be distributed by the organizer on 26 February from 16.00 to 20.00 in the lobby of the Hilton Garden Inn Hotel.

Registration will also be possible prior to the start of the Seminar in front of the conference hall of the Hilton Garden Inn Hotel on 27 February from 9.30 to 10.30. Please make sure to wear your badge visibly in the official programme venues. All badges are strictly for personal use and are non-transferrable.

## 3. Accommodation

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### 3.1. Speakers and Nominated Non-governmental Representatives

The Croatian Presidency is pleased to cover accommodation for **one non-governmental representative** nominated by MS government for two nights (from 26 until 28 February 2020). After the registration, the nominated non-governmental representative does NOT have any further action regarding accommodation.

The Croatian Presidency is pleased to cover accommodation for all **invited speakers** for two nights (from 26 until 28 February 2020). Details will be communicated with each of them individually.

### 3.2. Other Delegates



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Delegates should book and cover their accommodation from their budgets. Preferential prices are available for this event upon online registration with the use of the code “HR PRES 2020”, no later than 28 days before arrival (29 January 2020). This offer is available on a first come, first served basis. A limited number of rooms in other preferred hotels will also be at delegates’ disposal. Additional information will be provided upon request. Delegates are expected to pay for their accommodation and any other related expenses by providing credit card information at the hotel check – in.

**Delegates are responsible for making the accommodation reservations via the online reservation site provided by the hotel, and to do so no later than Wednesday, 29 January 2020.** In order to book your hotel room, please choose the hotel and click on the link below:

**Hilton Garden Inn:** <http://eventsathilton.com/show/5dfcba140c1bfe3208703dd2>

**DoubleTree by Hilton:** <http://eventsathilton.com/show/5dfcb2a40c1bfe3208703dcf>

**Canopy by Hilton:** <http://eventsathilton.com/show/5dfcb50f0c1bfe3208703dd1>

**Hotel Dubrovnik:**

[https://www.hoteldubrovnik.hr/hr/phobs/?company\\_id=d744aba347d43884e230502fb89326b&hotel=bd1917029bfe5fa78f6f5cdb2874c8db](https://www.hoteldubrovnik.hr/hr/phobs/?company_id=d744aba347d43884e230502fb89326b&hotel=bd1917029bfe5fa78f6f5cdb2874c8db)

**Hotel Esplanade:**

<https://reservations.travelclick.com/77283?HotelID=77283&languageid=1#/guestsandrooms>

**Hotel Le Premier:** <http://www.lepremier.hr/eu2020hr/>

**Hotel Palace:** <https://palace.hr/en/>

### 3.3. Additional Information

Please note that all individual expenses such as telephone, bar drinks, room minibar, laundry, etc. are not included in the room rate. Therefore, delegates are kindly asked to ensure such bills are settled before departure. All delegates are required to make reservations and payment for any extra nights of their stay in Zagreb.

If you require any additional information, please do not hesitate to contact Central State Office for Sport at [medunarodna-sport@sdus.hr](mailto:medunarodna-sport@sdus.hr)



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## 4. Transportation

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Transfer on **27 February** between the venues is arranged by the organisers as following:

From the hotel to the city centre: **Zagreb city tour (optional)**

- Meeting point: lobby of the Hilton Garden Inn Hotel at 17.30

From the hotel to the Official Dinner venue (Mimara Museum): **Official Dinner**

- Meeting point: lobby of the Hilton Garden Inn Hotel at 19.00

From the Official Dinner venue (Mimara Museum) to the Hilton Garden Inn Hotel

- Meeting point: entrance to the Mimara Museum, departures at:
  - 22.00
  - 22.30
  - 23.00

## 5. Dinner and Lunch

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The Croatian Presidency is pleased to invite you to a complimentary buffet dinner on 26 February at 19.00, lunch on 27 February at 13.15, and lunch on 28 February at 14.45. All of them will be held at the Hilton Garden Inn Hotel.

**Delegates are cordially invited to the Official Dinner on 27 February at the Mimara Museum at 19.00.**

Transportation to and from the Official Dinner will be arranged. Badges need to be visible when entering the vehicle and at the dinner location. In case of dietary restrictions, please inform us via the accreditation system.

## 6. Optional Side Events

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**#BeActive Session – a fitness session** will be organized for all participants on 27 and 28 February at Orlando Fit Green Gold Gym, Radnička cesta 52 (near the Hotel Garden Inn).

<https://www.orlandofit.hr/green-gold-gym/>.



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If you are interested, please note that indoor/outdoor sportswear is obligatory and will not be provided by organizers.

There are two options available:

- 27 February from 8.00 to 9.00

Functional training *“Do You Dare”* or guided Outdoor running (5 to 7 kilometers or 45 minutes – in case of bad weather the alternative is cardio training in the gym);

- 28 February from 7.00 to 8.00

Body, soul & mind workout – *“Dedicated to Training”* or guided Outdoor running (5 to 7 kilometers or 45 minutes – in case of bad weather the alternative is cardio training in the gym).

The representative of the Orlando Fit Green Gold Gym will meet all interested delegates on both days 15 minutes before the planned start of the training in the Hilton Garden Inn Hotel lobby. The Orlando Fit Green Gold Gym is within walking distance of 5 minutes.

**Zagreb City Tour – a walking tour of the Zagreb city centre** will take place on 27 February from 18.00 to 19.00. Transport from the Hilton Garden Inn Hotel to the Zagreb city centre will be arranged by the organizers. Meeting point will be in the lobby of the Hilton Garden Inn Hotel at 17.30. The tour will end at the Mimara Museum where the Official Dinner will start at 19.30. Badges need to be visible when entering the vehicle and during the tour.

**Guided tour of the Mimara Museum** – will be organized during the Official Dinner.

## 7. Other Practical Information

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**Emergency calls:** 112

**Time Zone:** GMT/UTC + 01:00 hour (March-October)

GMT/UTC + 02:00 hour (October-March)

**Country Code:** In order to make a call to Croatia, the country code is +385.

**Currency:** The currency in Croatia is the Kuna (HRK or kn).

The average exchange rates are:

- 1 EUR  $\approx$  7,42 HRK

- 1 CZK  $\approx$  0,28 HRK

- 1 BGN  $\approx$  3,79 HRK

- 1 DKK  $\approx$  0,99 HRK



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- 100 HUF  $\approx$  2,22 HRK
- 1 SEK  $\approx$  0,69 HRK
- 1 GBP  $\approx$  8,37 HRK
- 1 PLN  $\approx$  1,69 HRK
- 1 RON  $\approx$  1,56 HRK

Updated information can be found on the appropriate link of the Croatian National Bank:  
<https://www.hnb.hr/core-functions/monetary-policy/exchange-rate-list/exchange-rate-list>.

Money can be exchanged in banks and exchange bureaus. Ask your liaison officer or at the hotel reception to recommend a bank or bureau nearby. All major credit cards are accepted at almost every establishment that accepts payment by credit card. It is possible to withdraw money from the automated teller machines (ATMs) in Zagreb. It is important to check whether your home bank has authorized your card for international use if you plan to use a debit card.

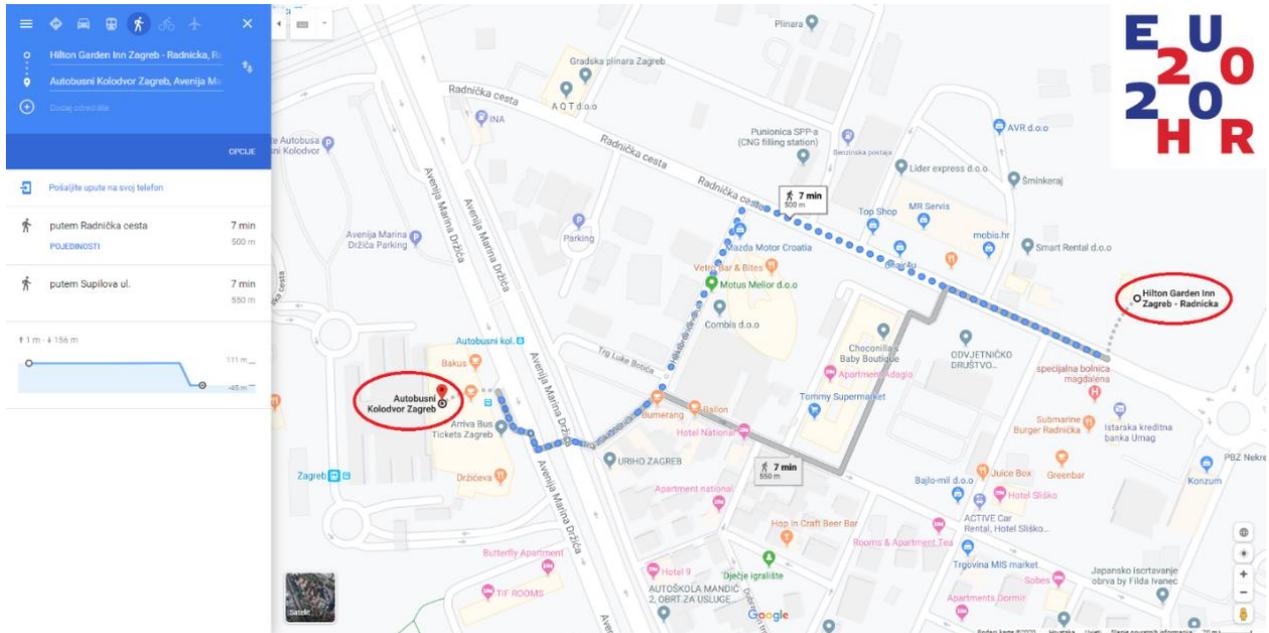
**Power Supply:** 220V  $\pm$  10% electrical supply. Supply frequency is 50Hz. Plug socket in use is the two-pinned Type F, also known as "Schuko".

**Tap water:** Croatian tap water is safe to drink everywhere.

## 7.1. Public Transport and Taxi Services to and from the Airport

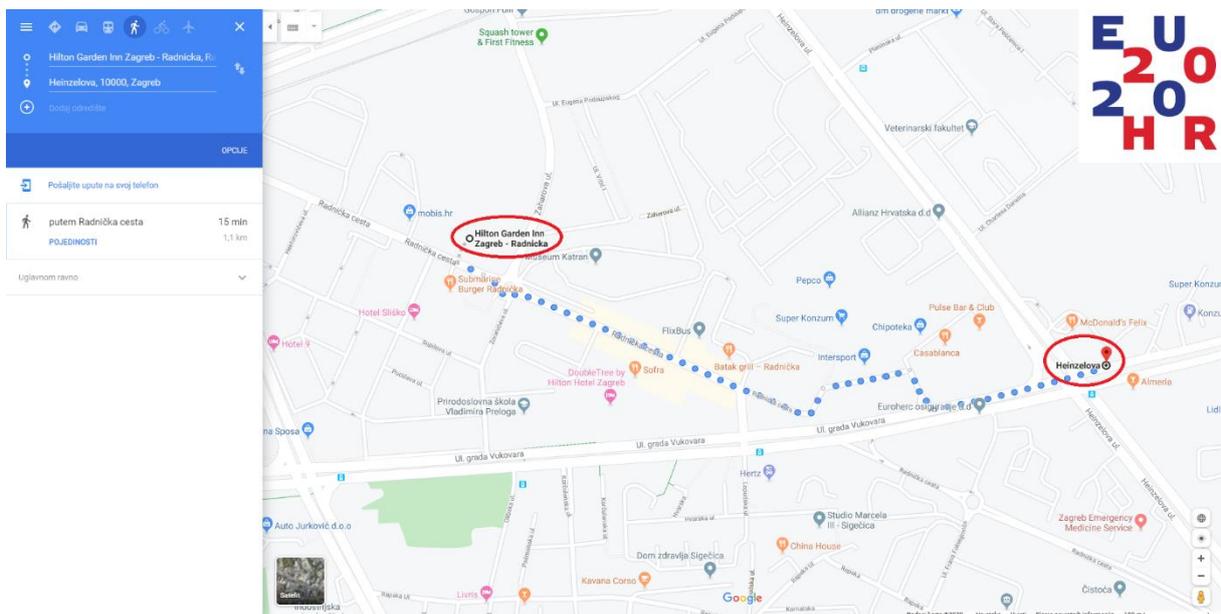
Regarding public transport to and from Franjo Tuđman Airport Zagreb, the following is available:

- **Airport Shuttle**, provided by Croatia Airlines.  
The bus will take you from the Franjo Tuđman Airport Zagreb to the Zagreb Bus Station in the Zagreb city centre (last stop). The Hilton Garden Inn Hotel is within walking distance of 7 minutes. The price of the ticket is 30 HRK  $\approx$  4 EUR and the tickets can be purchased in the vehicle from the driver. More information can be found on the following link: <https://plesoprijevoz.hr/en/zagreb-croatia/>



- **Regular bus line (290)**, provided by ZET (Zagreb Electric Tram), between Kvaternikov Trg in the Zagreb city centre and Franjo Tuđman Airport Zagreb. Take the bus to Heinzelova stop. The Hilton Garden Inn Hotel is within walking distance of 15 minutes. The price of the ticket is 4 HRK  $\approx$  0,54 EUR if purchased on a newsstand and 6 HRK  $\approx$  0,81 EUR if purchased in the vehicle from the driver. The ticket is valid for 30 minutes from stamping. Information can be found on the following link:

<http://www.zagreb-airport.hr/en/passengers/to-from-the-airport/by-zet-bus/431>.





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Information on taxi services to and from the airport can be found on following links:

- Cammeo Taxi: <https://cammeo.hr/en>,
- Eko Taxi: <http://www.ekotaxi.hr/cities>,
- Rent-a-Tesla: <https://rent-a-tesla.hr/croatia-presidency/>
- Taxi Zagreb: <https://www.taxi-zagreb.org/en>,
- VG Transfers: <http://www.vgtransferi.hr/>.

Other taxi companies may also offer their services to passengers arriving at Franjo Tuđman Airport Zagreb.

## 8. Contact Information

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**Secretariat of the Croatian Presidency of the Council of the EU – Accreditation Team**

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