



Hrvatsko predsjedanje  
Croatian Presidency of the  
Vijećem Europske unije  
Council of the European Union

# MEDIA GUIDE

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## 1. EVENTS IN CROATIA

During the Croatian Presidency of the Council of the European Union, more than 160 events will be organised in Croatia.

Three high-level events have been planned:

Visit by the European Commission	9 - 10 January
EU – Western Balkans Summit	7 May
Visit by the Conference of Presidents of the European Parliament	4 - 5 December 2019

There will be 12 informal ministerial meetings, eight of which will be held in Zagreb:

Informal meeting of Justice and Home Affairs Ministers	22 - 24 January
Informal meeting of Research Ministers	3 - 4 February
Informal meeting of EU Defence Ministers	4 - 5 March
Informal meeting of Foreign Affairs Ministers	5 - 6 March
Informal meeting of Maritime Affairs Ministers	10 - 11 March in Opatija
Informal meeting of Competitiveness Ministers	19 - 20 March
Informal meeting of Environment Ministers	21 - 22 April in Split
Informal meeting of Economy and Finance Ministers + Meeting of the Eurogroup	24 - 25 April
Informal meeting of Labour and Social Policy Ministers	27 - 28 April
Informal meeting of Energy Ministers	27 - 28 April in Split
Informal meeting of Health Ministers	29 - 30 April
Informal meeting of Agriculture Ministers	7 - 9 June in Split

A calendar of all events is available on the official website: [eu2020.hr](http://eu2020.hr)

## 2. CONFERENCE AND PRESS CENTRE



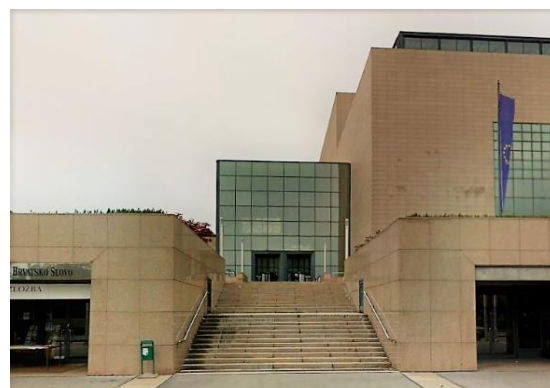
The National and University Library (Nacionalna i sveučilišna knjižnica - NSK) is Croatia's central meeting venue. Part of the building that remained unused after its opening in 1995 has been equipped for the needs of the Croatian Presidency of the Council of the EU. Following the Presidency, management of this modern conference centre will be entrusted to the city of Zagreb. In addition to the conference centre, the NSK also houses a fully equipped press centre. [More on the press centre.](#)

### Address

National and University Library  
Ulica Hrvatske bratske zajednice 4,  
10000 Zagreb

Map:

<https://goo.gl/maps/ck2sMFmRZTU5qVCL9>



The south-eastern entrance to the NSK is intended for use by the media. If you are coming from the city centre, pass the main entrance to the Library on your right and continue along the main street for a further 20 m.

### Opening hours

The press centre will be open to the media from 7.00 during the visit of the European Commission, during informal ministerial meetings and during the meeting of the European Council. It closes four hours after the end of the last press conference.

### Work equipment

The press centre consists of work premises, press conference rooms, an info desk, a cloakroom, a catering area, positions for interviews and live broadcasting, radio/TV booths and an area for informal socialising.

The press centre offers the following equipment:

- Wi-Fi coverage and 5G network access points
- some 180 workstations (desk, chair, 220 V electricity and ISDN connection)
- 12 radio/TV booths
- 5 positions for live broadcasting
- screens for broadcasting recordings from the host broadcaster
- limited number of lockers

- printer/scanner

**IMPORTANT NOTICE!** There are no personal computers for public use in the press centre. You are therefore requested to bring and use your own laptops and associated equipment.

The info desk offers the following services and information:

- updated information on the event
- agendas and the current schedule of events
- printouts of working documents
- registration for radio/TV booths
- registration for pool cards in the event of limited media capacity
- IT support
- lost and found information
- general information on Zagreb and Croatia

The organiser will not accept or confirm reservations for workstations for media representatives. Workstations will be available on a first come, first served basis. The organiser reserves the right to remove 'reserved' signs or unattended items and does not assume any responsibility for loss of or damage to property.

### **Reservation of radio/TV booths**

There are 12 radio/TV booths available in the press centre. The booths are soundproof and equipped as follows:

- desk and chair
- electricity (220 V) and internet (ISDN) connections
- access to material provided by the host broadcaster (live broadcastings and recordings)

The booths are not equipped with a screen and computer. Users are therefore requested to bring and use their own computers and equipment.

Users are requested to strictly observe the allocated time for use. Reservations can be made at the info desk or by contacting the following person:

- Deni Sabljic [deni.sabljic@mvep.hr](mailto:deni.sabljic@mvep.hr)

## Catering

There is a catering area in the press centre with free coffee, mineral water, soft drinks and snacks. During the major events, a buffet lunch will be served. There are several cafés and bars close to the NSK.

## 3. ACCREDITATION

All reporters and media representatives wishing to attend the events organised by the Croatian Presidency of the Council of the European Union must possess valid media accreditation. More information on accreditation is available on our [official website](#).

Each application in the accreditation system needs to be granted security and administrative clearance before approval. You are therefore kindly requested to submit your application **no later than two weeks before the event**. Late applications will be processed subsequently and the accreditation team #EU2020HR cannot guarantee that they will be approved in time.

### The most important steps in the accreditation process

1. **Apply at** (<https://eu2020.hr/Registration/MediaAccreditation>)
2. **Collect accreditation badge at:**  
Ulica Hrvatske bratske zajednice 4, 10000 Zagreb, Croatia
3. **Register for individual events** (<https://bit.ly/2UcDKGT>)

Once approved, the accreditation badge is valid for the entire duration of the Croatian Presidency. However, to be able to attend a specific event you must activate your accreditation badge by registering for it individually.

When registering, you do not need to enter your personal data again; simply indicate in the system the events you wish to attend. The registration system contains a list of all the events during the Croatian Presidency for which you can register. You are requested to register no later than 14 days prior to the beginning of the event you wish to attend.

### Collection of accreditation badges

Accreditation badges for journalists and media representatives may be collected in person at the following address:

**National and University Library**  
**Ulica Hrvatske bratske zajednice 4** (press entrance)  
**10000 Zagreb, Croatia**  
<https://goo.gl/maps/ZnrQUWW7kAVyRQ4h9>

The opening hours of the accreditation desk are from 12.00 to 18.00 on the day before the event (main entrance) and from 7.00 to 14.00 on the day of the event (media entrance).

When collecting your accreditation badge, you will need to present the originals of the following documents:

- a personal identification document (an identity card or passport), preferably the same one used when applying in the accreditation system
- an email confirmation that the application for accreditation has been approved
- a valid press card or the original letter of assignment from your media organisation confirming your engagement as a reporter on the Croatian Presidency

For the events taking place outside Zagreb, you can collect your accreditation badge upon arrival at the press centre.

### **Last-minute accreditation**

Last-minute accreditation on site will be possible only in exceptional cases. Considering that administrative and security processing for each application takes some time, last-minute applicants will be obliged to wait (up to several hours) for their accreditation badges to be issued.

In cases of last-minute accreditation, it will be necessary to present the originals of the following documents:

- a personal identification document (personal identity card or passport)
- a valid press card or the original letter of assignment from your media organisation confirming your engagement as a reporter on the Croatian Presidency

The organiser reserves the right to refuse last-minute accreditation for administrative and security reasons.

### **Contacts for enquiries related to press accreditation**

- Antonija Jakovčević [antonija.jakovcevic@mvep.hr](mailto:antonija.jakovcevic@mvep.hr)
- Marija Gudelj [marija.gudelj-racich@mvep.hr](mailto:marija.gudelj-racich@mvep.hr)
- Držislav Ujević [drzislav.ujevic@mvep.hr](mailto:drzislav.ujevic@mvep.hr)
- Deni Sabljic [deni.sabljiic@mvep.hr](mailto:deni.sabljiic@mvep.hr)

## **4. HOST BROADCASTER – HRT**

Hrvatska radiotelevizija (HRT) is the host broadcaster for the needs of the Croatian Presidency. HRT will provide audiovisual material in broadcast quality (HD) free of charge to any interested broadcaster:

- arrivals and doorsteps in the original language
- welcomes by the host (*handshake*) in the original language
- tour de table in the meeting room
- final press conference (in the original language plus HR, EN, DE, FR)

The aforementioned recordings can be downloaded from the [Europe by Satellite](#) (EbS) service.

### **Positions for live broadcasting**

HRT will have its own info desk in the press centre providing technical support, and managing registration for and allocation of five stand-up positions and registration for and allocation of SNGs. All additional services will incur charges and should be requested in advance directly from HRT.

For enquiries and reservations contact [international@hrt.hr](mailto:international@hrt.hr) and for content info contact [evncoord@hrt.hr](mailto:evncoord@hrt.hr).



## 5. PHOTO AND VIDEO CONTENT

The Croatian Presidency of the Council of the EU has an official photographer and video camera operator, the agency [Pixsell](#). Material recorded at events in Croatia is available for download free of charge via the following channels:

Photographs are available on the Flickr channel [Flickr.com/eu2020hr](https://www.flickr.com/photos/eu2020hr/)

Video content is available on the Vimeo channel [Vimeo.com/eu2020hr](https://vimeo.com/eu2020hr)

## 6. HOW TO REACH US

### Public transport

The press centre has tram connections (lines 2, 5 and 13) and many bus connections departing from the main railway station. The closest tram and bus stop is 'Lisinski', where the shuttle bus operating between the airport and the main bus station also stops. Tickets for public transport can be purchased at a news stand or on board from the driver. Information on the timetables can be found at [Zet.hr](http://Zet.hr).

### Parking

Parking is not allowed on the premises around the National and University Library. You can park in neighbouring streets where the parking fee is 5 kuna per hour. Parking tickets can be purchased at parking machines, at the outlets iNovine and Tisak, or by paying through the ZgPark app or sending an SMS (only from Croatian mobile numbers). The following public parking areas are located close to the press centre:

- Garage Petrinjska

Petrinjska Street 59, Zagreb,  
<https://goo.gl/maps/JxnDZnbmsmVik7M66>

- Prisavlje WePark Parking

Trnjanska struga VI Street, Zagreb,  
<https://goo.gl/maps/HpUT539Fk68NZ1pC7>

- Parking Paromlin

Koturaška Street 1A, Zagreb  
<https://goo.gl/maps/wZopmYo1gz9ruSKi6>

### By plane

[Franjo Tuđman](#) International Airport (ZAG) is located 15 km from Zagreb city centre and has a shuttle bus link with the city. The price list and timetable can be found at:

<http://www.plesoprijevoz.hr/page/timetable>.

There is just one other stop on the bus route between the airport and the bus station – ‘Lisinski’, located across from the National and University Library, which is the central meeting venue in Zagreb. If you wish to get off at the ‘Lisinski’ stop, please notify the driver beforehand.

### By bus and train

Information on timetables and fares can be found at:

- [Autobusni kolodvor Zagreb](#)
- [Hrvatske željeznice - putnički prijevoz](#)

## 7. USEFUL INFORMATION

### Accommodation

The Croatian Presidency does not provide the service of booking accommodation for media representatives. Since Croatia is (to our delight!) a popular tourist destination, we advise you to book accommodation in hotels or in private flats in good time. Bookings are possible using all leading internet services.

### City of Zagreb

Zagreb is the capital of the Republic of Croatia with slightly over 800 000 residents. It is large enough to be called a metropolis, and small enough to provide a pleasant atmosphere. Over three quarters of the city are green areas. You can find out more about the city of Zagreb on its official website:

<https://eu.zagreb.hr/>

Zagreb has a moderate continental climate, which means that winters are cold and wet and summers are hot and dry. The average temperature in January is between 0 and 5° C and in June between 20 and 25° C.

### Currency and payment

The Croatian national currency is the Croatian kuna (HRK, or Kn as generally written). 1 kuna is equivalent to approximately 0.13 euro, and 1 euro to approximately 7.4 kuna.

You can change your national currency in any bank, exchange office or post office, and in almost all travel agencies and hotels. However, check that the exchange rates do not deviate significantly from the exchange rate of the Croatian National Bank ([Hrvatska narodna banka](#)), which is updated on a daily basis.



You can withdraw kuna from all ATMs with or without conversion. We recommend that you use the ATMs of the leading commercial banks (Zaba, PBZ, Erste, HPB, RBA, OTP, etc.).

### Good to know

- Free Wi-Fi is available in most hotels, restaurants and cafes and on other public premises. Zagreb city centre is also covered by free open Wi-Fi.
- The international country code for Croatia is +385.
- In Croatia, power plugs and sockets are type C and F. The standard voltage is 230 V and the standard frequency is 50 Hz.
  - Most shops are open from 8.00 to 20.00 on weekdays and from 9.00 to 14.00 on Saturdays. Shopping centres and most supermarkets are open on Sundays and public holidays.
  - Banks and post offices are open from 8.00 to 19.00 on weekdays and from 8.00 to 14.00 on Saturdays.
  - Card payment (including contactless) is possible in most shops, catering facilities and service establishments.
  - Tipping is not a must but is always welcome.
  - Tap water is safe and suitable for drinking.
  - Many people, especially young people, have a good command of English.



- **In Croatian ‘thank you’ is ‘hvala’ and ‘please’ is ‘molim’. Both words can work magic!**

### In an emergency

112 is the universal European emergency phone number. For other emergency services, you need to dial the country code +385 if dialling from a foreign number:

- (+385) 192 Police
- (+385) 193 Fire department
- (+385) 194 Emergency medical assistance
- (+385) 1987 Road assistance

The European Health Insurance Card (EHIC) is valid in Croatia. You may use it in all healthcare institutions and private practice clinics that have contracts with the Croatian Health Insurance Fund (Hrvatski zavod za zdravstveno osiguranje - HZZO) during your stay in the Republic of Croatia.

## 8. VISAS

Nationals of the following countries do not need a visa to enter the Republic of Croatia, stay in the country for up to three months or transit through the territory of the Republic of Croatia:

Albania, Andorra, Antigua and Barbuda, Australia, Austria, Barbados, Belgium, Bolivarian Republic of Venezuela, Bosnia and Herzegovina, Brunei Darussalam, Canada, Commonwealth of the Bahamas, Czech Republic, Denmark, Eastern Republic of Uruguay, Estonia, Federal Republic of Brazil, Federal Republic of Germany, Finland, French Republic, Grand Duchy of Luxembourg, Hellenic Republic, Hungary, Iceland, Ireland, Japan, Kingdom of Spain, Kingdom of Sweden, Lithuania, Malaysia, Malta, Montenegro, Netherlands, New Zealand, North Macedonia, Norway, Portuguese Republic, Principality of Liechtenstein, Principality of Monaco, Republic of Argentina, Republic of Bulgaria, Republic of Chile, Republic of Costa Rica, Republic of Cyprus, Republic of El Salvador, Republic of Guatemala, Republic of Honduras, Republic of

Italy, Republic of Korea, Republic of Latvia, Republic of Mauritius, Republic of Nicaragua, Republic of Panama, Republic of Paraguay, Republic of Poland, Republic of San Marino, Republic of Seychelles, Republic of Singapore, Republic of Turkey, Romania, Serbia, Slovak Republic, Slovenia, St. Kitts and Nevis, State of Israel, Swiss Confederation, United Kingdom of Great Britain and Northern Ireland, United Mexican States, United States, Vatican

*NOTE ON BREXIT: Since the negotiations on the exit of the United Kingdom from the EU have not yet been completed, the public will be informed in due time about any changes in the conditions for entry and travel regime with respect to EU citizens, either in the media or on the website of the Ministry of Foreign and European Affairs.*

Third-country nationals who **do require** a visa for Croatia can fill out a visa application form online at [crovisa.mvep.hr](https://crovisa.mvep.hr) (available in English, Russian, Ukrainian, Albanian and Turkish). The printed and completed application form, along with other required documents, should be submitted to the competent Croatian Embassy/Consulate or visa centre or through an accredited tourist agency.

You can find out more on the visa system of the Republic of Croatia on the website of the [Ministry of Foreign and European Affairs](#).

